

Puget Neighborhood Association

Board Meeting Minutes

Meeting Time/Date: 5:30 PM, January 29, 2019
Meeting Location: Whole Foods, Lakeway
Invited: Kevin Jenkins, Tammy Jones, Terri Marshall, Greg McKinney, David Sparman, Dale Whipple
Absent Members: None
Public Attendee: Todd Lagestee

- I. Kevin called us to order at about 6:00 pm.
- II. Attendance noted.
- III. Minutes of last Board Meeting: No Minutes/No Meeting. General meeting was a workshop: Conflict Resolution, and arrangements were coordinated via email
- IV. Announcements/Discussion:
 - a) Todd Lagestee, currently a Happy Valley neighbor, joined us. Todd is a city employee (BFD), was not representing or speaking for COB, and attended just to learn more about the Puget Neighborhood.
 - b) Kevin mentioned Arionda Feeney is the new principal at Carl Cozier.
 - c) Dale Whipple has a new phone #: 360 383-6482. (Dale's # is displayed on online roster. Greg will update.)
 - d) Kevin mentioned that due to family commitments (daughter's BD!) he may not be able to be at the General Meeting – Feb 19. VP Tammy and Kevin are coordinating for her to lead the meeting.
 - e) Next General Meeting is to nominate and approve Board members. So... RECRUIT FRIENDS, FAMILY, NEIGHBORS TO JOIN THE BOARD!
 - f) Terri raised the issue that we NEED – REALLY MUST HAVE a backup Treasurer, and we really need an audit trail process for cash receipts handling. Needs to be top item for new board.
 - g) Questions/Discussions raised about Bylaws. Greg will check web site to confirm Bylaws posted, and let others know. (Yes, link to Bylaws on drop-down list under "About PNA". Will send with minutes draft.)
 - h) Terri gave a Treasurers report.
 - i) School District has changed billing procedures and how they bill for Carl Cozier use for meetings. Sounds like we'll get a better understanding with bill.
- V. Open Issues:
 - a) Planning for February 19 General Meeting: Board Nominations and Elections will be main topics.
 1. Noted assignments working from our General Meeting planning list:
 - A. Kevin has confirmed using Carl Cozier. We're on the schedule.
 - B. Flip Chart needed for nomination and approval of Board members – Joe should have.
 - C. Speaker/topics – Tentative – One or more of following once confirmed. Kevin will contact and see who's available.
 - Arionda Feeney - new Carl Cozier principal. Carl Cozier update.
 - School Superintendent (Dr. Greg Baker?) – Carl Cozier space plans and arrangements with YMCA.
 - D. Pizza – Terri and David will arrange, cook, bring.
 - E. Juice – Stacy, Greg will bring a drink mix.
 - F. Welcome/Membership Table, checking supplies – David & Dale will handle
 - G. Signs – David, Dale, and Greg will handle, Greg will send "heads up" and "now post" notes to sign keepers for their signs. Dale will post sign at Regency Park. Damian's signs didn't seem to be out last time. Kevin will check with Damian.
 - H. Check/Bring cups, plates, napkins – Greg will check supply, bring box.

- I. Program –speaker arrangements (any flipcharts, AV needed?) – To be determined, based on any Carl speakers. Kevin will handle when contacting potential speakers.
- J. Other Meeting Announcements
 - Terri will provide treasurer’s report
 - MNAC –Tammy will report.
 - Police – Eric has been promoted. Kevin will check about a BPD rep to attend.
- K. Maps –Greg will bring.
- L. Other Notices for Meeting (in addition to signs)
 - Website – Greg/Diana will post on website once topic/speakers confirmed.
 - Email – Greg/Diana will send “*Keep the Date*” email about a week before, and reminder a few days before meeting.
 - Nextdoor –Greg will post.
- M. Topic/Speaker for future meeting: Lynn Sterbenz - Emergency Manager - City of Bellingham

- VI. Other Old Business: Nothing
- VII. New Business: Nothing
- VIII. Adjournment – Kevin dismissed us at about 7:30 pm.